

Australian Government

Department of Employment and Workplace Relations



## How do I access FEG IP Online Services

FEG IP Online is the system that the Department of Employment and Workplace Relations and insolvency practitioners use to exchange information relating to claims for assistance under the Fair Entitlements Guarantee (FEG) scheme. (https://fegiponline.dewr.gov.au/).

## Accessing the portal

 Users accessing this portal for the first time from 21 May 2025, will need to create a new Azure B2C account using the email address issued to them by their System administrator.

Open the FEG IP Online portal (<u>https://fegiponline.dewr.gov.au/</u>) and click on the **Continue** button.

	Login
Welcome to FEG IP Online	
FEG IP Online is the system that the Department of Employment and Workplace Relations and insolvency practitioners use to exchange nformation relating to claims for assistance under the Fair Entitlements Guarantee (FEG) Programme.	Continue to log into FEG IP Online

2. Click **Sign up now** to begin the registration process.

	Sic	n in		
ign in wit	h your en	nail add	lress	
lease enter you	ur Email Addr	ess		
Email Addre	55			
Password				
orgot your pas	sword?			
	Sign in			

3. Accurately complete all fields and then click **Send verification code**. Discuss with your System Administrator which email address you will use to register.

4. Once your registration is successful a verification code will be emailed to your nominated email address.

Thanks for verifying your	account!	
Your code is:		
Sincerely,		

- **NOTE**: Your registration email address is a unique identifier which your online services account is registered under. Once you have created an FEG IP online services registration using a particular email address, no one else can use the same email address to register for FEG IP Online Services.
- 5. Enter the verification code contained in the email and click **Verify code**.

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Veri	fv code	Send new	( code	
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- 6. Accurately complete all fields and then click **Create**. Your password must contain:
  - 8-16 characters,
  - Contain 3 out of the 4 following:
    - $\circ~$  lowercase characters
    - $\circ~$  uppercase characters
    - $\circ$  digits (0-9)
    - one or more of the following symbols:
      - @#\$%^&\*-\_+=[]{}|\:',? /`~"();

l	Jser Deta	ils
-mail address ve	rified. You can now cont	inue.
	Change e-mail	
	2	
New Passwon	d	
Confirm New	Password	
Display Name	2	
Given Name		

- 7. Download your preferred multi-factor authentication application\* from your App store. Scan the **QR code** with your nominated multi-factor authentication application on your smart device. You will be required to enter the one time verification code displayed on your smart device.
  - \* Examples of a multi-factor authentication application are:
    - Microsoft Authenticator
    - Google Authenticator
    - Duo Mobile
    - Authenticator App
    - Okta Verify
- 8. Once you have successfully linked your smart device, you will be redirected to the firm Dashboard or Profile selection if attached to multiple profiles.

Note. If you see a message saying there is no account matched please contact your system adminsistrator to have your account created or updated.

Cancel Autoritation Community
Download the Microsoft Authenticator using the download links for iOS and Android or use any other authenticator app of your choice.
Google Play
Once you've downloaded the Authenticator app, you can use any of the methods below to continue with enrollment.
Scan the QR code
You can download the Microsoft Authenticator app or use any other authenticator app of your choice.

in't scan? Try this

Still having trouble?

Continue

For further assistance with setting up your Azure account see the <u>FEG Frequently Asked Questions</u> or contact your System Administrator.

Further information about FEG is also available on the FEG website (<u>https://www.dewr.gov.au/fair-entitlements-guarantee/</u>).

## (sample only)