

## **PORTFOLIO GLOSSARY**

Accrual Accounting	System of accounting where items are brought to account and included in the financial statements as they are earned or incurred, rather than as they are received or paid.
Accumulated Depreciation	The aggregate depreciation recorded for a particular depreciating asset.
Additional Estimates	Where amounts appropriated at Budget time are insufficient, Parliament may appropriate more funds to portfolios through the Additional Estimates Acts.
Additional Estimates Bills or Acts	These are Appropriation Bills 3 and 4, and a separate Bill for the Parliamentary Departments [Appropriations (Parliamentary Departments) Bill (No. 2)]. These Bills are introduced into Parliament sometime after the Budget Bills.
Administered Items	Expenses, revenues, assets or liabilities managed by agencies on behalf of the Commonwealth. Agencies do not control administered items. Administered expenses include grants, subsidies and benefits. In many cases, administered expenses fund the delivery of third party outputs.
Appropriation	An authorisation by Parliament to spend moneys from the Consolidated Revenue Fund for a particular purpose.
Annual Appropriation	Two Appropriation Bills are introduced into Parliament in May and comprise the Budget for the financial year beginning 1 July. Further Bills are introduced later in the financial year as part of the additional estimates. Parliamentary departments have their own appropriations.
Assets	Assets are physical objects and legal rights it is expected will provide benefits in the future or alternatively items of value owned by an Agency.
Budget Measure	A decision by Cabinet or Ministers and has resulted in a cost or savings to outlays.

## *Glossary & Acronyms*

Capital expenditure	Expenditure by an agency on capital projects, for example purchasing a building.
Consolidated Revenue Fund	Section 81 of the Constitution stipulates that all revenue raised or money received by the Commonwealth forms the one consolidated revenue fund (CRF). The CRF is not a bank account. The Official Public Account reflects most of the operations of the CRF.
Departmental items	Assets, liabilities, revenues and expenses that are controlled by the agency in providing its outputs. Departmental items would generally include computers, plant and equipment assets used by agencies in providing goods and services and most employee expenses, supplier costs and other administrative expenses incurred.
Depreciation	Apportionment of an asset's capital value as an expense over its estimated useful life to take account of normal usage, obsolescence, or the passage of time.
Effectiveness indicators	Measures the joint or independent contribution of outputs and administered items to the achievement of their specified outcome.
Efficiency indicators	Measures the adequacy of an agency's management of its outputs (and where applicable, administered items). Includes Price, Quality and Quantity indicators. The interrelationship between the three efficiency indicators of any one output should be considered when judging efficiency.
Equity or net assets	Residual interest in the assets of an entity after deduction of its liabilities.
Expenses	Total value of all of the resources consumed in producing goods and services or the loss of future economic benefits in the form of reductions in assets or increases in liabilities of an entity.

Fair value	Valuation methodology: The amount for which an asset could be exchanged or a liability settled, between knowledgeable and willing parties in an arm's length transaction. The fair value can be affected by the conditions of the sale, market conditions and the intentions of the asset holder.
<i>Financial Management and Accountability (FMA) Act 1997</i>	The principal legislation governing the proper use and management of public money and public property and other Australian Government resources. FMA Regulations and FMA Orders are made pursuant to the Act.
Financing transactions	The Government funds shortfalls in revenue over outlays by borrowing from financial markets or running down financial assets. Such activities are regarded as financing transactions. If a surplus of revenue over outlays is recorded then financing transactions will show how the surplus is used.
Forward estimates	A system of rolling three year financial estimates. After the budget is passed, the first year of the forward estimates becomes the base for the next year's budget bid, and another out-year is added to the forward estimates.
Government Finance Statistics (GFS)	The GFS reporting framework is a specialised statistical system designed to support economic analysis of the public sector. It allows comprehensive assessments to be made of the economic impact of government and is consistent with international statistical standards (the System of National Accounts 1993 (SNA93) and the International Monetary Funds' A Manual on Government Finance Statistics 2001).
Liabilities	Liabilities represent amounts owing on goods or services that have been received but not yet paid for. A liability shows the future commitment of the Agency's assets.
Loan Fund	Established by the FMA Act 1997, the Loan Fund contains all monies raised by loans on the public credit of the Australian Government. Expenditure from the Loan Fund is limited to the purpose for which monies were raised.

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Net annotated appropriation (Section 31 Receipts)	Section 31 receipts, also known as net annotated appropriations, are a form of appropriation which allows a department access to certain money it receives in payment of services. These monies are known as Section 31 Receipts, reflecting their authority under Section 31 of the FMA Act 1997.
Operating result	Equals revenue less expenses.
Outcomes	The Government's objectives in each portfolio area. Outcomes are desired results, impacts or consequences for the Australian community as influenced by the actions of the Australian Government. Actual outcomes are assessments of the end-results or impacts actually achieved.
Portfolio Budget Statements	Statements prepared by portfolios to explain the budget appropriations in terms of outcomes.
Receipts	The total or gross amount received by the Australian Government. Each receipt item is either revenue, an offset within outlays, or a financing transaction. Receipts include taxes, interest, charges for goods and services, borrowings and Government Business Enterprise (GBE) dividends received.
Revenue	Total value of resources earned or received to cover the production of goods and services.
Section 31 Receipts	See net annotated appropriation.
Special Account	Balances existing within the Consolidated Revenue Fund (CRF) that are supported by standing appropriations (FMA Act 1997, ss.20 and 21). Special accounts allow money in the CRF to be acknowledged as set-aside (hypothecated) for a particular purpose. Amounts credited to a Special Account may only be spent for the purposes of the Special Account. Special Accounts can only be established by a written determination of the Finance Minister (s.20 of the FMA Act 1997) or through an Act of Parliament (referred to in s.21 of the FMA Act 1997).

Special Appropriations  
(including Standing  
Appropriations)

An amount of money appropriated by a particular Act of Parliament for a specific purpose and number of years. For special appropriations the authority to withdraw funds from the Consolidated Revenue Fund does not generally cease at the end of the financial year. Standing appropriations are a sub-category consisting of ongoing special appropriations – the amount appropriated will depend on circumstances specified in the legislation.

## **PORTFOLIO ACRONYMS**

AAO	Administrative Arrangements Order
ABCC	Office of the Australian Building and Construction Commissioner
ABS	Australian Bureau of Statistics
ACARA	Australian Curriculum Assessment and Reporting Authority
AEIFRS	Australian Equivalents to International Financial Reporting Standards
AGIE	Australian Government Indigenous Expenditure
AIRC	Australian Industrial Relations Commission
AITSL	Australian Institute for Teaching and School Leadership
ANAO	Australian National Audit Office
ATO	Australian Taxation Office
CAC	Commonwealth Authorities and Companies
CAS	Commonwealth Accommodation Scholarship
CCB	Child Care Benefit
CCR	Child Care Rebate
CECs	Commonwealth Education Costs Scholarships
CGS	Commonwealth Grants Scheme
COAG	Council of Australian Governments
CPI	Consumer Price Index
CSI	Centre for Social Impact
DEEWR	Department of Education, Employment and Workplace Relations

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DES	Disability Employment Services
DoFD	Department of Finance and Deregulation
FaHCSIA	Department of Families, Housing, Community Services and Indigenous Affairs
FWBII	Office of the Fair Work Building Industry Inspectorate
FFR	Federal Financial Relations
FMA	Financial Management and Accountability
FTB	Family Tax Benefit
FWA	Fair Work Australia
FWO	Fair Work Ombudsman
GFS	Government Finance Statistics
GST	Goods and Services Tax
HECS	Higher Education Contribution Scheme
HELP	Higher Education Loan Program
ICT	Information and Communications Technology
IESIP	Indigenous Education Strategic Initiatives Program
ICT	Information and Communication Technology
IEP	Indigenous Employment Program
ITAS	Indigenous Tutorial Assistance Scheme
IYMP	Indigenous Youth Mobility Program
JET	Jobs Education and Training
JETCCFA	Jobs Education and Training, Child Care Fee Assistance
JSA	Jobs Services Australia
KPI	Key Performance Indicator

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LCP's	Local Community Partnerships
LLNP	Language, Literacy and Numeracy Program
MCEEDYA	Ministerial Council for Education, Early childhood Development and Youth Affairs
MYEFO	Mid-Year Economic and Fiscal Outlook
NP	National Partnership
NTER	Northern Territory Emergency Response
OECD	Organisation for Economic Co-operation and Development
OECECC	Office of Early Childhood Education and Child Care
PAES	Portfolio Additional Estimates Statements
PBS	Portfolio Budget Statements
PEFO	Pre-Election Economic and Fiscal Outlook
RJCP	Remote Jobs and Communities Program
SES	Socio-economic status
SPP	Specific Purpose Payment
SRCC	Safety, Rehabilitation and Compensation Commission
SWA	Safe Work Australia
TAFE	Technical and Further Education
VET	Vocational Education and Training
WRA	<i>Workplace Relations Act 1996</i>