



Notice of debt removal

Notice for students of Access Training Institute Pty Ltd (ATI)

This notice is for the purpose of clause 46AA(8) of Schedule 1A of the *Higher Education Support Act 2003*.

What does this notice mean?

Using this legislation, VET FEE-HELP debts have been removed (or are in the process of being removed) for students:

- who were enrolled and commenced a VET course of study with ATI between 1 January 2014 and 31 December 2016,
- for whom there is evidence they did not complete the VET FEE-HELP units of study in the course; and
- who had a VET FEE-HELP debt for those incomplete units of study in those courses.

This decision was made by a delegate of the Secretary of the Department of Employment and Workplace Relations under subclause 46AA(1) of Schedule 1A to the *Higher Education Support Act 2003* because the delegate was satisfied that the requirements of that subclause in relation to the students' units of study or courses were met.

How can I check if I have a VET FEE-HELP debt with ATI?

If you were a student of ATI during this period, you can check whether your debt has been affected by logging onto [myHELPbalance](#). You will need your Commonwealth Higher Education Student Support Number (CHESSN) and Student ID to log in. These will be in documentation sent to you by ATI.

If, in checking myHELPbalance, you see that you have a VET FEE-HELP debt you believe you should not have, information on the options available to you can be found at: [Information for former VET FEE-HELP students](#). You may also contact the department via the student enquiries form at [Student Enquiries](#).