# Workforce Australia

# Transition to Work (TtW) Information for Participants

Global Skills Transition to Work service supports young people aged 15–24 on their journey to employment. We will help you build your confidence and skills while supporting you to achieve your employment, education and training goals including via apprenticeships or traineeships.

#### Who Are We?

Global Skills has been helping job seekers to find and keep meaningful work for over 30 years. Our experienced team is passionate about working in partnership and supporting young people on their journey to employment. Our offices are welcoming and our case managers will give you the time you need to achieve your goals. Ensuring you have a say in your service is an important part of how we will work with you. Young people also help us improve our services through our Youth Committee and Youth Hub.

#### What You Can Expect from Us

- Your case manager will talk with you about what is important to your employment and career and help build a personal plan that will support you reach your goals. Together we will regularly review the plan and make sure we are on track
- We offer you a variety of ways to connect with us to suit your circumstance and needs
- You will have access to our job search hubs, fully equipped with jobs board, Wi-Fi and computers with our friendly team ready to help if you need it
- We will support you develop and build life and work skills so you are ready for work or further education by providing options like fun and challenging activities, training, work experience and internships
- We will give you financial support for relevant items such as training, tickets, licences, travel and interview or work clothing and equipment
- We will support your wellbeing and assist to overcome personal challenges and help you connect with services you want and need
- We will work with employers to find jobs matched to your goals and once you are employed or return to education we keep supporting you to help you settle in and succeed



# What Our Job Seekers Say

"I would like to thank Mira and the staff at Global Skills for all their hard work and dedication to help me achieve my career goals – a role in childcare. I love my job and enjoy going to work every day." – Payge, age 21

# Do you have Feedback?

If you have a service experience you want to share please contact our Quality Assurance Manager Catherine Abrahams.

# Contact Us

Global Skills offers Transition to Work in the Central Coast from 4 full time offices at Gosford, The Entrance, Wyong and Lake Haven. Our team is mobile and we can also meet you in the community. Contact us to chat about your needs and how we can help:



02 4721 5907

info@globalskills.com.au

facebook.com/GlobalSkillsAu

instagram.com/globalskillsau

