

# Service Delivery Plan: Transition to Work 2022 - 2025



## About Us

Skill Hire delivers Transition to Work for 15–24-year-old in a youth-friendly environment. Our Career Coaches (CC) support young people to develop a career pathway based on their personal skills and strengths, supporting their future success and wellbeing.

Skill Hire is part of the local community so our relationship with business and the community allows us greater opportunity to find solutions to employment and training needs.

Our specially trained Youth Community Connector (YCC) will be in the community identifying young person specific employment, sourcing appropriate education activities and fostering relationships in the communities where young people looking to transition to work may be found.

Part of the IntoWork Group, Skill Hire has other business' that will add value to the Transition to Work program. They are:

- Skill Hire Recruitment services
- Skill Hire Labour Hire services
- Skill Hire Group Training services
- Skill Hire Training
- NARA Training
- Mas National
- FindStaff

## Our Service Model

At Skill Hire we have developed the PACE model to clearly lead the journey to employment for a young Person. The PACE model provides:

<p><b>PLACE</b></p>	<p>Hub Facility 9am-5pm Monday to Friday face to face, 'Online support" via our iYarn App including 24/7 any-time support. Access to IntoWork Contact Centre.</p>
<p><b>ACTIVATE</b></p>	<p>Wellness, Mental Health Services, Mental Ill-Health Services, Skills Development, , Micro-credentialing and Drivers Licencing (Mobility).</p>
<p><b>CHOICE</b></p>	<p>Choice of Career Coach, access to the Hub, access to technology, independence through mobility.</p>
<p><b>ENGAGE</b></p>	<p>Employment links, job matching, application support, interview preparation, pre-employment training, education, accredited training, and ongoing support post placement into employment.</p>

The young Person will spend 25 hours per week in self-directed, individual or group activities for one or more of the relevant pathways until their goals are met.

## Guiding Principles

Skill Hire Transition to Work program operates with three guiding principles. We guarantee you will be offered and afforded.



**FLEXIBILITY:**

Access + Support



**CHOICE:**

Power + Control



**ENGAGEMENT:**

Communication + Care

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### Young People (Participants) can expect Skill Hire will provide:



a safe and welcoming  
**PLACE** to visit.

- Hubs offer a home-like environment with a functioning kitchenette and lounge area
- Job search computers
- Skilled Career Coaches aware of the modern challenges Young People face
- Access and support through our iYarn App 24/7



advice and support to  
**ACTIVATE** themselves in activities such as:

- Health and wellbeing
- Mental health and ill-health
- Micro credentials
- Education
- Skills development
- Driver education
- Community partners
- Cultural awareness
- Mentoring



the guidance to make a  
**CHOICE** to move forward in their journey through:

- Mobility
- Education
- Employment
- Goal setting
- Healthy connections
- Relocation assistance for employment
- Inclusivity
- Access and equity



opportunity to **ENGAGE** and be engaged in:

- Linkages with community groups
- Job preparation
- Work trials and paid employment
- Further education and studies
- Driver training
- Financial literacy
- Showcase Sundowners

### Employers can expect from Skill Hire:

- Professional recruitment and job matching services
- Candidate screening
- Skills development in candidates to meet the needs of the position
- Assistance with Wage Subsidies and ongoing training for candidates
- Two-way feedback on interviews
- Work trials, short term employment placements through labour hire advice and guidance on Apprenticeship and Traineeship opportunities for your business
- Regular and robust post placement support for the workplace and the candidate to ensure the best possible chance on ongoing employment
- Opportunity to attend Showcase Sundowners to network and be heard.

### Community can expect Skill Hire to:

- Actively participate in community events and activities wherever possible
- Promote and deliver training and education tailored to community needs
- Advocate Apprenticeships and Traineeships to address local skills and occupations in demand
- Provide a safe, supportive PLACE for Young People to connect with Employment and Education that moves them forward at their PACE
- Empower diversity through connection to specialist partners

