WORKPLACE-BASED TRAINING

The Skills for Education and Employment (SEE) Program provides access to free foundation skills training to help eligible Australians improve their English language, literacy, numeracy and digital (LLND) skills.

The SEE Program offers Workplace-Based Training Projects where, as an employer, you can partner with a SEE Provider to co-design contextualised training solutions, tailored to meet the needs of your business and workforce. Projects can be delivered at a time and place suited to your workplace needs.

By participating in the SEE Program, your workplace can benefit from improved verbal and written communication skills and enhanced numeracy and digital skills. Upskilling not only empowers your team, but also strengthens your organisation by fostering a capable, confident and cohesive workforce.

Who is eligible for the SEE Program?

To be eligible for the SEE program, employees need to be:

Either

- an Australian citizen or
- a permanent visa holder or
- on a provisional or temporary visa with working rights and eligible for the Adult Migrant English Program or
- a Pacific Australian Labour Mobility visa holder.

And

- be aged 15 years and over and left school, and
- need help with their reading, writing, maths, English language or digital skills.

How are Workplace-Based Training Projects delivered?

SEE Workplace-Based Training Projects are delivered flexibly. The training can be delivered in the classroom, in the workplace or online.

Can SEE help your business?

Contact your local SEE Provider to get involved today.

For more information, visit the SEE website at **dewr.gov.au/SEE**

SEE Success Story

Green Technology Recycling partnered with TAFE NSW to deliver a tailored 10-week SEE Workplace-Based Training Project focused on improving digital literacy and workplace communication.

Employees created personalised learning plans and built practical skills in using spreadsheets, managing emails and navigating cloud-based systems. A key goal was gaining confidence with software across devices to support daily tasks.

Through hands-on learning, participants strengthened their understanding of company systems and improved collaboration. By the end of the program, all participants achieved competency in the delivered units and contributed to a more connected, capable team.

**Discover more about
SEE Workplaced-Based Training**

You can also learn more about SEE by visiting **dewr.gov.au/SEE**

confidence

future

opportunity