



# Transition to Work (TtW) Service Delivery Plan

“To Inspire and Empower People Through Employment”

AXIS Employment has designed a Transition to Work (TtW) service to help young people aged 15-24 find employment or build skills through education or training to help secure a job in the future.

## How AXIS Employment helps You

### 1<sup>st</sup> Meeting

At your 1<sup>st</sup> meeting we learn about your interests, discover your strengths and skills.  
We Identify your training and employment needs.  
We create a tailored Job Plan with solutions to help you enter into education or employment.

### Initial Support

We provide support to you, preparing you for education or employment.  
We connect you with community organisations throughout the Wimmera Mallee region to help you with other support services.

### Assistance into Education

We work with you to get you back into education or training.  
We prepare you for employment by facilitating foundation training, apprenticeships, internships, or work placements.

We support you into vocational training that is relevant to the Wimmera Mallee area.

### Assistance into Employment

We provide job search tools and techniques to help find employment.  
We assist you with resume writing and job applications.  
We source suitable jobs, apprenticeships or traineeships with local employers or providers.  
We utilise government wage subsidies to open opportunities for you.

### Continued Support

We maintain regular contact with you and your education provider or employer.  
We pay for uniform and PPE costs where appropriate  
We support you to stay in education or employment.  
We provide on-going support and assistance to achieve your education and employment goals.

## How AXIS Employment uses it's Networks

AXIS Employment has established connections with Registered Training Organisations, TAFE's and Secondary Schools in the Wimmera Mallee region. These connections will be used to tailor the service provided to you and Employers.

We will use our employer networks to find the right job, work experience and internship opportunity for you.  
We will use our connections to other relevant local community services to assist you and employers with support needs.

## Contact Us

For more information about AXIS Employment's TtW services, contact our Youth Consultants at the following sites:

### HORSHAM

9 Firebrace Street  
p: 1800 811 622

### STAWELL

111 Main Street  
p: 1800 811 622

### ARARAT

138 Barkly Street  
p: 1800 811 622

### SWAN HILL

2-10 McRae Street  
p: 1800 054 718

### MILDURA

120-122 Lime Avenue  
p: 1800 618 961

### WENTWORTH

28-30 Darling Street  
p: 1800 618 961

### RED CLIFFS

13A Indi Avenue  
p: 1800 618 961

website: [www.caei.com.au](http://www.caei.com.au)